

## **Conflict of interest Declaration**

As an employee of the Company you are under a legal obligation to exercise good faith towards your employer (the Company) at all times during the continuance of your contract of service with the Company. It is therefore imperative that you will not act in any manner prejudicial to the interests of the Company. If you so engage, you would be in breach of your legal obligations to the Company.

**It is also emphasized that an employee of the company whose personal interests conflict with those of the Company on a continuing will be in breach of his duties in law as well as in his relationship with the Company and Company will be obliged to take such measures as it may deem fit to remedy such situation and to ensure that the conflict does not continue nor does it arise afresh.**

In view of the foregoing, please be advised that it is your responsibility as an employee of this Company to exercise good faith and proper care in your relationship with the Company and its customers. It is your duty to ensure that your acts or interests or those of your close relations or associates are not in conflict with those of the Company at any time in the course of your employment with the Company. It is imperative that you advise the Company immediately of any situation that has arisen or is likely to arise where your acts or interests or those of your close relations or associates are or will be likely to be in conflict with the interests of the company.

You are hereby required to complete and submit to General Manager (HR/ Admin) through your respective Head of Division the annexed declaration stating that your interests and activities are not in conflict with the interest of the Company and where ever applicable also submit the other additional details requested in the annexed form. If at any time during the continuance of your employment in the Company, any situation arises whereby you or a member of your immediate family would or is likely to be engaged in any activity or have any interest which would be in conflict with the interests of the company, you are required to **immediately advise the Company** and submit an amended declaration.

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**GCEO/ ED**

**Date .....**